



The chairman of the Community of Unit Owners convenes the assembly

"Community of owners Na Švihance č.p.1519, Prague"

Na Švihance 1519/11, 120 00 Prague 2

ID: 07702825

Venue: on the top floor of the house - common areas

Date: 1.11.2023

Opening of attendance: 17:00 hours

Opening of the meeting: 5:30 p.m.

Program:

- 1.) opening, attendance, quorum check, election of Assembly bodies - voting
- 2.) the administrator's activity report for 2022
- 3.) report on the financial statements of the community for 2022, approval of the financial statements for 2022 - vote
- 4.) draft prescription for the house operating advances for 2023/2024 - vote
- 5.) the amount of contributions to the repair and maintenance fund for 2023/2024 - vote
- 6.) repair and maintenance plan for 2023/2024 - vote
- 7.) Discussion
 - repairs and maintenance of the house - suggestions from owners of non-residential units
 - boiler room, operation, change of gas supplier
- 8.) resolution, conclusion

The registration of owners (co-owners of units) on the presentation list will start 15 min. prior to the Unit Owners Meeting and concluded at 5:15 p.m., i.e., with the opening of the meeting.

Please prepare a valid document certifying your identity, or a Power of Attorney (in case of representation of a spouse or as an agent of the owner, in case of a legal entity - a valid Certificate of Incorporation).

Your attendance is necessary - the attendance of owners with a majority of votes is necessary for the proper conduct of the meeting and its quorum, otherwise the resources for the organisation of the meeting will be wasted.

If you are unable to attend the meeting for serious reasons, please use the enclosed Power of Attorney to authorize someone from your neighborhood (or home) to represent you.

In addition to the documents attached to the invitation, you will receive all the documents for the assembly at the available email contact.

Prague, 3.10.2023

Chairwoman of the SVJ

Attachment:

Power of attorney

Declaration of the spouses

Declaration of co-owners

Administrator's report for 2022 + report on the economic results for 2022

Financial statements for 2022

Proposal to amend the advances for 2023 and 2024

Repair and maintenance plan for 2023 and 2024

